

ADMIN-SR

ICS-2272-88
7 December 1988

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MEMORANDUM FOR: Chief, Administrative Staff, ICS
THROUGH: Chairman, COMIREX ✓
FROM: Chief, DEEG/COMIREX
SUBJECT: Request for Video Cameras and Monitors at Central Building

STAT 1. As you are aware, COMIREX/DEEG, at our current [redacted]
location, enjoys full-time receptionist support provided by Headquarters
STAT Security Division, Receptionist Section. It is our understanding that such
STAT support will no longer be provided for us following our move [redacted]
[redacted] to Central Building in February 1989.

STAT 2. We currently have some 30-40 visitors (both government and
non-government) each week who attend meetings sponsored by this office and do
not expect this number to decrease. The Office of Security [redacted] has
informed us that visual observance of the ciphered areas will be required on
both the first and second floors of the Central Building. It will be
impossible for us to perform this function since, for security reasons, all
DEEG-related work must be done within the vault. Therefore, in lieu of a
receptionist, we are requesting that two video cameras be installed on the
second floor and one video camera be installed on the first floor so that the
secretaries in these three main vaulted areas will be able to monitor traffic
outside the ciphered areas and allow unescorted visitors to gain entry to the
vaults without leaving their desks.

STAT 3. Given the security monitoring requirement and the number of visitors
STAT we expect each week, we believe that three cameras and three monitors are
STAT justified at Central Building. Accordingly, this memo requests that you take
STAT the necessary steps with Headquarters Security Division ([redacted] suggested
that the point of contact be [redacted]), procure and install the
STAT necessary equipment to support COMIREX/DEEG at Central Building. Please
STAT contact [redacted] should you have any questions or
comments regarding this request.

[redacted]

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